

RASHTRIYA MADHYAMIK SHIKSHA ABHIYAN

Phone & Fax: 0471-2331388

7th Floor, Trans Towers
Vazhuthacaud,
Thiruvananthapuram-14

Dated 19/02/2018

QUOTATION NOTICE

Quotation Number	29/P3/2017/RMSA
Due date and time for receipt of quotations	05/03/2018 2.00 PM
Date and time for opening of quotations	05/03/2018 3.00 PM
Date up to which the rates are to remain firm for acceptance	3 month after the acceptance of quotation
Designation and address of officer to whom the quotation is to be addressed	State Project Director, Rashtriya Madhyamik Shiksha Abhiyan 7th Floor, Trans Towers, Vazhuthacaud, Thiruvananthapuram-14, Phone & Fax: 0471-2331388.

Sealed quotations are invited for the supply of duplex photocopier with network for the use of RMSA State Office through Buy Back Scheme existing photocopier in this office for buy back Model - RICOH - MP 2000L2) with the following minimum specifications. The envelopes containing the quotation should bear the superscription – “One A3 Duplex Photocopier

1. Speed – 20 ppm/20cpm or above
2. Paper size – upto A3
3. Printing Method – Inbuilt duplex
4. Printing Interface – USB and Network
5. Paper input capacity -250 sheet or above
6. By Pass 100 Sheet and above
7. Memory – 256 MB or above
8. Document feeder - no
9. Net Working – Yes
10. Color Scanning – Yes
11. Machine life – 6 lakh copies or above
12. Toner Yield 10000 copies or above
13. Drum Yield - 1 lakh copies or above
14. Hard disk – no

The rates quoted should be for delivery of the articles at the place required by the RMSA, Kerala. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the officers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. No representation for enhancement of price once accepted will be considered during the currency of the contract.
4. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
5. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
6. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
7. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Government shall thereby together with such sums as

may be fixed by the Government towards damages be recovered from the defaulting tenderer.

(b) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.

8. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
9. (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor. (b) The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.
10. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.
11. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.



for State Project Director,
Rashtriya Madhyamik Shiksha Abhiyan

Place: Thiruvananthapuram

Date: 19/02/2018.